

## Reply Slip

**“Work Together for an Inclusive Workplace - A Win for All” Seminar**  
**Selective Placement Division, Labour Department and**  
**the Chinese Manufacturers’ Association of Hong Kong**

**Date:** 14 November 2014 (Friday)  
**Time:** 2:00 p.m. to 5:00 p.m. (Registration starts at 1:30 p.m.)  
**Venue:** New World Millennium Hong Kong Hotel (formerly known as Hotel Nikko Hongkong)  
 Grand Ballroom, 2/F, 72 Mody Road, Tsim Sha Tsui East  
**Language:** Cantonese  
**Fee:** Free of charge  
**Enquiry:** 2852 4876

To : Selective Placement Division of Labour Department

Fax : 2542 4823

※ Please fax this reply slip to us **on or before 22 October 2014** ※

Our company/ organization will send the representative(s) listed below to attend the seminar on 14 November 2014.

Name of company/ \_\_\_\_\_ (Chi)  
 organization : \_\_\_\_\_ (Eng)

**Particulars of participants :**

No.	Name	Titles	Tel no.	Fax no.
1	(Mr/Ms)			
If you wish to receive promotional materials of our division by email, please provide your email address:				
2	(Mr/Ms)			
If you wish to receive promotional materials of our division by email, please provide your email address:				

**Notes :**

- Deadline of application is 22 October 2014. Limited seats on first-come-first-served basis. The Labour Department is vested with the final authority to accept or deny applications.
- The Labour Department will notify applicants of the results via fax. If you do not receive any notification by 7 November 2014, please contact us.
- The personal data provided here will be used for enrollment purpose only. After the function, our department will retain the name, address, email address, telephone number and fax number of organization to keep you informed of activities of our division. If your company does not wish to receive information about activities of the Selective Placement Division of the Labour Department, please fax your request to 2542 4823.
- If Pre-No. 8 Special Announcement or No. 8 or higher Tropical Cyclone Warning Signal or Black Rainstorm Warning is issued/in force at 11:00am on the event day, the seminar will be cancelled.

**For official use only :**

Seats have been reserved for you, your seat no. is/are : \_\_\_\_\_ & \_\_\_\_\_.

To facilitate registration, please provide us with your seat no. on site or bring along this form.

Sorry that the seminar is full. Thank you for your support.